

**2025 Brigden Fall Fair  
Commercial Vendor Space Contract  
October 10th - 13th, 2025**  
2976 Brigden Rd, Brigden Ontario NoN 1B0  
Tel: 519-864-1197 ext. 303  
Email contract to [vendor@brigdenfair.ca](mailto:vendor@brigdenfair.ca)

For Office Use Only	
Contract #	_____
Pd. _____	Zone: _____

**We wish to be a Vendor at the 2025 Brigden Fall Fair – Please reserve our spot now**

Business Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_  
 Email: \_\_\_\_\_ Website: \_\_\_\_\_

**Setup and operating Times**

Vendors must check in at the office prior to setting up their space. Setup times are **Wednesday October 8<sup>th</sup>, 12:00 – 8:00pm** or **Thursday October 9<sup>th</sup>, from 9:00 – 8:00pm**. If you are not setup by Thursday at 8:00 pm you will forfeit your space with NO refunds. Buildings will open 30 minutes prior to opening times to allow vendors access to their booth and will be closed and locked within 30 minutes after. All Vehicles must be removed from sites prior to show opening. Any unauthorized vehicles on the grounds during show hours will be towed at the owner's expense

**Show Hours – Friday 9 am - 8 pm  
 Saturday 9 am - 8 pm, Sunday 9 am - 6 pm  
 Monday – 9 am - 4:30 pm**

**Exhibit Description: \*\*No Guns, Knives or Smoking paraphernalia\*\***

**MUST BE FILLED IN:** Please supply a specific description of the products/services you wish to display.

Inside Space - \$150.00 per 5 foot frontage x 6' deep	# _____ spaces @ \$150	= _____
Outside Space - \$100.00 per 5 foot frontage x 10' deep	# _____ spaces @ \$100	= _____
Agricultural Space - \$5.00 per 5 foot frontage	# _____ spaces @ \$25	= _____
Hydro Required: <b>Per 10 Amp service</b> (if available)	# _____ @ \$30	= _____
Supply Trailer parking on Grounds	@ \$150	= _____
Overnight Dry Camping -\$30.00 per night per	# _____ @ \$30	= _____

Balance Due = \_\_\_\_\_

Please circle the appropriate statement:

Same Location as 2024                      Change from 2024 Location                      New Vendor

To reserve your space payment for 50% of the total amount due, made payable to the Moore Agricultural Society, is to be received at the Fair Office prior to April 30<sup>th</sup>, 2025 - (E-transfers can be sent to [finance@brigdenfair.ca](mailto:finance@brigdenfair.ca))

Certificate of Insurance indicating public liability in the amount of \$1 million must be presented to the Moore Agricultural Office before consideration to accept.

Insurance Company: \_\_\_\_\_

Policy Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

**Signature Required on Page #2**

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Please put company name in memo line

## Rules and Regulations

The Organizers\* within this document shall refer to Moore Agricultural Society, their employees, agents, representatives and sponsors.

### Application for Space

All applicants will receive a confirmation of acceptance to participate in the Brigden Fall Fair. Right to allocation of space will not be derived from the application. In special cases the Organizers\* may decide not to allocate the space that has been applied for or alter allocated space or to withdraw an allocation without the participant being entitled to claim compensation for damage incurred.

### Rent and Terms of Payment

Booth space Vendors will remit payment of 50% of the total Balance Due for Space \$ value x footage. Deposit payment shall be received at the Moore Agricultural Office, 2976 Brigden Rd., Brigden NoN 1B0 upon approval of contract. Exhibit space will not be held unless deposit payment is received. Payment in FULL must be submitted prior to set up.

Each vendor shall be restricted to showing only those goods described in this agreement, and shall confine its exhibit, activities and operations to their designated area. In addition, the Vendor shall not assign, either in part or in whole, otherwise permit the participation of any third party in any of the activities, undertaking or displays in the reserved space, without prior express written consent from the Organizers\*.

In the event of the failure of the Vendor to utilize all its space to the satisfaction of the Organizers\*, it may at any time after the opening hour of the Show allot any vacant space to another applicant as it may deem appropriate.

### Character of Exhibit

The Organizers\* reserve the right, in its sole discretion, to decline, prohibit or remove any exhibit. The above reservation covers persons, things, conduct, printed matter, souvenirs and emblems. The Vendor will not obstruct or hinder the Organizers\* in preventing or removing any matter, conduct or thing which it considers objectionable.

### Risks

All property used or exhibited is at the sole risk of the Vendor, and the Organizers\* will not assume any responsibility for the safety of exhibits against theft, robbery accidents or for any matter whatsoever, or for bodily injury or damage to property or persons caused by the operation of the Vendor. The Vendor understands and agrees that the Organizers\* shall assume no responsibility for representations or warranties given by the Vendor to the public in regard to its products or services or for transactions or contracts between the Vendor and the public, or for any losses or damages arising therefrom.

### Insurance

The Vendor shall hold the Organizers\* harmless from any damage, expense or Liability to or in respect to any person, arising out of the Vendors occupancy of the said exhibit space or anything or matter connected with such occupancy or the activities of the vendor, its agents or employees in conjunction therewith whether or not such activities shall occur in the exhibit space, the building or elsewhere.

Commercial general liability insurance is required with limits of not less than \$1 million per occurrence, including Cross Liability Clause and a 30-day Notice to the Organizers\*. Any cancellation or material change to the policy shall be obtained by the Vendor prior to the commencement of the show. The Vendor is required to deliver to the Moore Agricultural Society office a certificate evidencing such insurance.

### Vendor Pass Policy

Each vendor will receive 8 Day passes and 2 Vendor Parking passes THESE PASSES MUST BE PROMINENTLY DISPLAYED. It is the vendor's responsibility to make sure their employees have day passes to get in or they will have to pay.

### Removal of Goods

Booths must remain open for the duration of the Fair. On closing day (Monday), articles must not be removed before 4:30 pm at which time the building doors shall be closed at which time the vendor vehicles will be allowed to leave the parking area for loading.

### Cancellation Policy

No amount paid or payable by the Vendor is refundable after August 31st. Prior to August 31st all but the 50% deposit will be refunded.

### General

The Vendor hereby consents to the use of any pictures or other images by the Organizers\* in the subsequent promotion of the Brigden Fall Fair or any other show of the Organizers\*

The Organizers\* reserve the right to determine the eligibility and appropriateness of exhibits before acceptance of this contract. This contract and any disputes that may from here shall be governed by the Vendor Coordinator and/or The Board of Directors

### Compliance with Health and Safety Laws

Vendors, their on-site staff and suppliers/contractors shall comply with all show terms, rules and regulations and all pertinent and applicable laws, codes and regulations, Federal, Provincial, Municipal and Local, including the Occupational Health & Safety Act, governed by the province of Ontario, which may affect the show space.

It is the sole responsibility of the Vendor to ensure that all their on-site staff and suppliers/contractors are informed and comply with all these terms at all times while participating at the Brigden Fall Fair.

The Vendor accepts full responsibility for its legal liability and any losses or fines incurred as a result of failure to comply with health and safety laws. If the Organizers\* should be held liable for a vendor's action or failure to comply with its legal obligations, the vendor shall reimburse the Organizers\* for all expenses incurred and hold the Organizers\* harmless for any resulting liability.

### Fire and Electrical Safety

Vendors must comply with all facilities and local Fire Code Regulations. Booth decorations must be flameproof, and all hangings must clear the floor. All vendors must be equipped with a certified fire extinguisher. Electrical wiring must conform with all National, Provincial and Municipal government requirements and to the local provincial Electrical Code Safety Rules. (Extension cords must meet ESA (Electrical Safety Authority) inspection).

### Injury, Loss or Damage

Organizers\* will not be responsible for any injury, loss or damage that may occur to or be caused by the vendor to the vendor's employees, property or to the facility from any cause whatsoever. Organizers\* will not be held liable for any injury, loss or damage which is sustained by any person who may be on the premises contracted to the vendor, or watching, observing or participating in any demonstration in the vendor's exhibit or demonstration area unless such injury, loss or damage is caused by active negligence or a willful act by the Organizers\*.

If the Organizers\* should be held liable for a vendor's action or failure to act in any manner whatsoever, the vendor shall reimburse the Organizers\* for all expenses incurred and hold the Organizers\* harmless for any resulting liability.

We hereby understand and agree to pay the Moore Agricultural Society the Balance Due. We have read and understand the Rules and Regulations and agree to abide by them. We understand that our contact information as listed above will be shared with the show's officials for the sole purpose of contacting us regarding the show or future shows.

\_\_\_\_\_  
Exhibitor Authorized Signature

\_\_\_\_\_  
Date: